



Play Bowls Package Terms and Conditions – February 2019

All clubs are asked to read the following information and agree to the terms and conditions before applying for a package (*Changes for 2019 are highlighted in blue*):

1. All clubs applying for funding must hold a current affiliation with either **Bowls England or EIBA Ltd.**
2. **All packages awarded must be completed within 6 months from the date of the award letter, including the returning of all of the relevant paperwork in order to unlock payment.**
3. Each event must have a current “**Coach Bowls**” member in attendance and they must countersign the “**Play Bowls Package Attendance Monitoring Form**” before it is returned to the BDA.
4. All sections of the application form **must** be completed before your application can be processed.
5. Applications will only be accepted during the window period(s) – these will be advertised on www.playbowls.org
6. **A club may only apply to deliver one Play Bowls Package per calendar year (January to December)**
7. Payment will be made by cheque, payable to the applying club name upon the receipt of all the completed **Play Bowls Package Attendance Monitoring Form** which **must** be signed by a serving club official and the “Coach Bowls” registered coach that attended the event(s).
8. **Any application made for retrospective funding will not be considered.**
9. All monies **must** be used for the recruitment and retention of new bowlers as per the package agreement.
10. To obtain the full funding amount of £250 clubs **must** return a minimum number of 7 new members aged 55 and over and/or anyone aged 16 and over with a health condition. Any declaration below the **minimum** will result in payment being amended pro-rata as per the table below.

No of Members	1	2	3	4	5	6	7+
Payment Amount	£35	£70	£105	£140	£175	£210	£250

11. If an event is cancelled then the BDA needs to be notified by telephone (01664 777001) within 48 hours. (Please leave a voicemail message if no one is available to speak to you)
12. In the event of any changes to the dates of events, the BDA **must** be notified within 14 days of the changes and provide reasons for the changes e.g. weather.
13. A **Play Bowls Day** shall be followed within 14 days by the first of four **Play Bowls 4 Fun** sessions (sessions 5 and 6 of the Play Bowls 4 Fun guidance notes are optional).
14. **The Play Bowls Package Attendance Monitoring Form should be returned completed within 30 days from the date of the last Play Bowls 4 Fun session.**
15. Any person that is listed on the **Play Bowls Package Attendance Monitoring Form** which has not signed the form will not be counted towards minimum number of new members as in 10 above.
16. **Applications must be received at least 21 days prior to the first package event in order to allow time for the application to checked, processed and approved.**

Notes:

The BDA check all criteria is met before making an award. They reserve the right to not award a package if the criteria has not been met.

The BDA reserve the right to amend the terms and conditions as they deem necessary.

Terminology:

“**Coach Bowls**” **qualified coach** – A coach that has successfully completed and passed a Coach Bowls Level 1 or 2 qualification.

“**Coach Bowls**” **registered coach** – Any coach that currently holds a bowls coaching certificate from any other body that joins the Coach Bowls membership scheme.